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RESOURCE
CENTRE

Canada

Visa Options for Bangladeshi Nationals

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Supported by



Federal Foreign Office

Implemented by



Canada: Visa Options for Bangladeshi Nationals

Canada maintains a resident diplomatic mission in Dhaka.

Address:

Canadian High Commission

United Nations Road, Baridhara, Dhaka, Bangladesh

Postal address: P.O. Box 569, Dhaka, Bangladesh

Website: <https://www.international.gc.ca/country-pays/bangladesh/Dhaka/dacca.aspx?lang=eng>

Visa:

Weblink: <https://visa.vfsglobal.com/bgd/en/can/>

VFS Global is a commercial company, working as a privately-run service company, authorized by the High Commission of Canada to provide the users with complete information on procedure and requirements for visa and to collect the visa application.

Types of Visa:

1. Visitor visa:

Who are Visitors?

Visitors are persons who are not Canadian citizens or permanent residents of Canada, and are legally authorized to enter Canada to:

- visit Canada on holiday (vacation),
- visit family,
- conduct business, etc.

Visitors are restricted in **length of stay** and subject to various conditions.

Who needs a Temporary Resident Visa?

Persons who are not Canadian citizens or permanent residents of Canada may require a visa to enter Canada. The requirement for a visa also applies to temporary residents who are transiting in Canada. Find out if you need an [Electronic Travel Authorization \(eTA\)](#) or a [visitor visa](#).

If you do not require a visa to enter Canada, you may require an Electronic Travel Authorization (eTA). Find out if you need an [eTA](#).

What is a Temporary Resident Visa?

A Temporary Resident Visa (TRV), also referred to as a visitor visa, is an official document issued by a Canadian visa office that is placed in your passport to show that you have met the requirements for admission to Canada as a temporary resident (either as a visitor, a student, or a worker).

Important information: You must obtain a Temporary Resident Visa (TRV) before your departure. You cannot obtain one upon arrival in Canada

What are the requirements you must meet for a TRV?

You must show the officer that you meet the requirements of the *Immigration and Refugee Protection Act* (IRPA) and the *Immigration and Refugee Protection Regulations* and that you will be in Canada for a temporary stay.

You must also:

- satisfy an officer that you will leave Canada at the end of your stay,
- show that you have enough money to maintain yourself and your family members in Canada and to return home,
- not intend to work or study in Canada unless authorized to do so,
- be law abiding and have no record of criminal activity,
- not be a risk to the security of Canada,
- provide any additional document requested by the officer to establish your admissibility, **and**
- be in good health (complete a medical examination if required).

What if somebody was previously granted permanent resident status?

If you have ever been granted permanent residence or landed immigrant status in Canada, you may still be a permanent resident. We cannot issue you a TRV if you are a permanent resident.

You may instead want to apply for [Travel Document \(Permanent Resident Abroad\)](#). If you meet the requirements for a travel document, you can return to Canada as a permanent resident.

If you no longer want to be a permanent resident, or if you know you do not meet the requirements to keep your permanent resident status, you can [voluntarily give up \(renounce\) your permanent resident status](#) in order to apply for a TRV.

Voluntary Renunciation of PR status applications must be sent in a separate envelope by mail to the visa office.

We recommend that you apply for Voluntary Renunciation of your PR status first, and apply for your TRV once you receive the approval of your Voluntary Renunciation.

Entry to Canada

Important information: Entry to Canada is a privilege, not a right. You must meet the necessary requirements and you may need a Temporary Resident Visa.

What documents are required?

If you are outside of Canada, use the [Document Checklist \[IMM 5484\] \(PDF, 1.12 MB\)](#) to assist you in gathering the required documents to submit your application.

Some visa offices may require additional supporting documents specific to your country. For further information, check the [Application for a Visitor Visa](#) page.

If you are inside Canada, you **must** use the [Document checklist – Applicants in Canada \[IMM 5721\] \(PDF, 0.91 MB\)](#) to gather the documents required to submit your application to the [Case Processing Centre – Ottawa \(CPC-O\)](#).

Important information: If you do not provide all the requested information or documents, the processing of your application could be delayed.

The following are the forms that must be filled out and submitted:

- [Application for Temporary Resident Visa \[IMM 5257\] \(PDF, 0.56 MB\)](#)
- [Family Information \(IMM 5645 or IMM 5707\)](#)
- [Document Checklist \[IMM 5484\] \(PDF, 1.12 MB\)](#)
- [Document Checklist – Applicants in Canada \[IMM 5721\] \(PDF, 0.91 MB\)](#), if applicable
- [Statutory Declaration of Common-law Union \[IMM 5409\] \(PDF, 0.78 MB\)](#), if applicable
- [Use of a Representative \[IMM 5476\] \(PDF, 1.53 MB\)](#), if applicable
- [Authority to release personal information to a designated individual \[IMM 5475\] \(PDF, 1.52 MB\)](#), if applicable

Note: You may be required to complete additional supporting documents upon request of a visa officer.

Important information: It is a serious offence to give false or misleading information on these forms. The information you provide on your application is subject to verification.

Fees

Important information: There are two types of fees:

- an application processing fee;
- a biometric fee.

Find out if you need to give [biometrics](#).

Use the table below to calculate the total amount of fees to be paid (all fees are in Canadian dollars). The processing fees must be included with your application. If you or your family members are required to provide biometric information, the biometric fee should be paid at the same time and the same way as the processing fee in order to avoid delays in processing your application.

Note: You may be required to pay fees in local currency.

Application	\$CAN
Visitor visa (including super visa) - per person Single or multiple entry temporary resident visa	\$100
Visitor visa – per family (1 fee per family of 5 or more people) Single or multiple entry temporary resident visa; maximum fee for a family of 5 or more people applying at the same time and place	\$500
Transit Visa	No fee

Biometrics fees \$CAN	\$CAN
Biometrics (per person)	85
Biometrics (per family) (2 or more people) Maximum fee for a family of 2 or more people applying at the same time and place	170

Fees are subject to change at any time.

Where to submit your visitor visa application for Bangladesh:

Weblink: <https://www.cic.gc.ca/english/where-submitapplication.asp?lob=visit&country=BD>

For Bangladesh

When you submit your application, you also need to submit:

- the **original** travel passport
- good quality photocopies (minimum 300 dpi) from your **current and previous** passports for the last **5 years**, including

- all pages with visas
- all pages with stamps
- all pages with your biographical data (name, date of birth, passport number), including your photo

You can submit your application to the [closest visa application centre \(VAC\)](#) and:

- receive service in the local language
- take advantage of their extended hours of service
- track your application online
- have the assurance that your application is complete and all the proper documentation is included

2. Student visa:

This application package is for applicants in Bangladesh:

Weblink: <https://www.cic.gc.ca/english/information/applications/student.asp?countrySelect=BD#applications>

- [Document checklist \[IMM 5483\] \(PDF, 297.34 KB\)](#)
- [Visa office instructions – Study \[IMM 5850\]](#)
- [Application for a Study Permit made outside of Canada](#)
- [Family Information Form \[IMM 5707\] \(PDF, 1.53 MB\)](#)
- [Statutory Declaration of Common-Law Union \[IMM 5409\] \(PDF, 636.51 KB\)](#)
- [Custodian Declaration \[IMM 5646\] \(PDF, 1.02 MB\)](#)
- [Visa application photograph specifications](#)
- [Use of a Representative \[IMM 5476\] \(PDF, 648.31 KB\)](#)

What requirements must I meet to get a study permit?

Weblink: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/application-forms-guides/guide-5269-applying-study-permit-outside-canada.html>

In addition to providing an acceptance letter from a DLI, you must demonstrate to the officer that you:

- meet the requirements of the Immigration and Refugee Protection Act (IRPA) and the Immigration and Refugee Protection Regulations, including leaving Canada at the end of your studies;

- have satisfactory proof of financial support:
- If the duration of your studies in Canada will be less than a year, proof of financial support for the duration of your studies in Canada.
- If the duration of your studies in Canada will be more than a year, proof of financial support for the first year of your studies in Canada.
- are law-abiding and have no record of criminal activity (you may be asked to provide a Police Clearance Certificate);
- will not be a risk to the security of Canada;
- are in good health (a medical examination may be requested);
- will produce additional documents requested by the officer to establish your admissibility.

Application for a study permit – Checklist

Weblink: <https://www.cic.gc.ca/english/pdf/kits/forms/IMM5850E.pdf>

- Complete and place this checklist on top of your application.
- Include a certified translation with any document that is not in English or French.
- IRCC may refuse your application if you fail to submit all required documentation.
- False statements or submission of fraudulent documents will result in immediate refusal.
- An interview may be required. You will be informed accordingly.
- Any preparation you make, such as paying administration or tuition fees, are done entirely at your own risk.
- Do not finalize travel arrangements until you have received a positive decision from the High Commission of Canada in Singapore.

Submit the following items:

Original valid passport or travel document. Your passport or travel document should:

- be valid for the duration of your studies. The visa and study permit cannot be issued beyond the validity of your passport or travel document.
- contain a minimum of two blank pages (excluding observation page)
- be valid for at least six months

Include copies of all cancelled or expired passports or travel documents, if applicable

Copy of **birth certificate and marriage certificate**, if applicable

Proof of immigration status in the country in which you are currently residing If you do not reside in your country of citizenship, provide a copy of your permanent, temporary stay permit, work permit or study permit (include the issue and expiry date)

Academic documents

- Notarized copy of any University or College Diploma granted and transcripts for any program.
- If you have not yet graduated, indicate the expected date of graduation and whether you will receive a degree, diploma, or certificate.

Study Plan: Submit a one page study plan which answers the following questions and includes any other information relevant to the processing of your application:

- Why do you wish to study in Canada in the program for which you have been accepted? 2
- What is your overall educational goal?
- Why are you not pursuing a similar program in your country of residence or citizenship?
- How will this program enhance your employment opportunities in your country of residence or citizenship?
- What ties do you have to your country of residence or citizenship?
- If it has been more than two years since you have left full-time education, please provide your C.V.
- In the case of a minor applicant, what are your reasons for wishing to study in Canada? What is your parents or guardians immigration status in their current country of residence?

Original police certificates You must obtain a police certificate for each country or territory where you have lived for six consecutive months or longer since reaching the age of 18 Further instructions will be provided for applicants who require a 'certificate of no criminal conviction' from the local authorities in Singapore.

Proof of sufficient funds

Evidence of accumulated funds that show a history of at least six months. In order to demonstrate this, we require all of the following:

- copy of bank book or statement showing financial history and the account balance over the past six months
- a written explanation as to the source of funds

Documents pertaining to other types of assets such as stock market, investment accounts, bonds, real estate or property, income from rental properties, proof of pension, business transactions may be included, although these should not be used to replace the documents

requested above. If no clear documentary evidence is available, you may provide a written explanation.

- Evidence of your parents’ income or employment
- Original letters of employment from the current employer of each parent including the employer’s name and address as well as the telephone and email; your parent’s date of hire, position, current salary, any bonuses and additional income, or
- Notice of Assessment or Income tax for the past two years in your parents names

If either or both of your parents own a business or part of a business, submit:

- A notarized copy of the business registration, license indicating their shares in the business
- Business tax assessment for the past two years
- Audited financial statements and capital verification reports for the most recent fiscal year.

If you are being supported by a person other than your parents, the same information is required for them.

Provide a written explanation as to why an individual other than your parent is providing the financial assistantship. In addition, submit proof of your relationship (where applicable). **If you are employed,** submit:

- Original letters of employment including the employer’s name and address as well as the telephone and email, your date of hire, position, current salary, any bonuses and additional income, and
- Notice of Assessment or Income tax for the past two years

If you are receiving any funding from a school in Canada or other organization, submit:

Original letter containing details of the funding you are to receive during each year of your proposed course of study.

IELTS is highly recommended as proof of language proficiency and meeting the language requirements of the school. Submit the Academic test results, taken within the last year.

Family Information Form [IMM 5707], fully completed, dated and signed. You must answer every question. If not applicable, write N/A.

Fees

Application (per person)	\$CAN
Study permit (including extensions)	150

Biometrics fees	\$CAN
Biometrics (per person)	85
Biometrics (per family) (2 or more people) Maximum fee for a family of 2 or more people applying at the same time and place	170

Fees are subject to change at any time

Where to submit your study permit application (paper)

Weblink: <https://www.cic.gc.ca/english/where-submit-application.asp?lob=study&country=BD>

For Bangladesh

When you submit your application, you also need to submit:

- the **original** travel passport
- good quality photocopies (minimum 300 dpi) from your **current and previous** passports for the last **5 years**, including
- all pages with visas
- all pages with stamps
- all pages with your biographical data (name, date of birth, passport number), including your photo

You can submit your application to the [closest visa application centre \(VAC\)](#) and:

- receive service in the local language
- take advantage of their extended hours of service
- track your application online
- have the assurance that your application is complete and all the proper documentation is included

3. Work visa:

Application to work in Canada — work permits including open work permits

Weblink: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/application-forms-guides/apply-work-permit-outside-canada.html>

Online applications from Bangladesh

Before you apply online, make sure you have:

- the instruction guide to fill out the forms
- visa office requirements for applicants in Bangladesh (PDF, 519 KB)
- a scanner or camera
- a valid credit or debit card

Depending on your situation, you may need to submit [Statutory Declaration of Common-Law Union \[IMM 5409\] \(PDF, 637 KB\)](#)

You need an account to apply online. Use it to pay your fees, check your status and extend your permit.

The instruction guide to fill out the forms

Weblink: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/application-forms-guides/guide-5487-applying-work-permit-outside-canada.html>

Before you apply

Who can use this application guide?

This application guide will help you apply for a work permit from outside Canada.

What is work?

Work is an activity for which wages are paid or commission is earned. An unpaid activity can also be “work” if it competes directly with activities of citizens or permanent residents in the Canadian labour market.

What is a work permit?

A work permit is a written authorization that is:

- issued by an officer that allows a person who is not a Canadian citizen or a permanent resident to work in Canada;
- needed if you want to work in Canada, even if your employer is not in Canada;
- usually valid only for a specific employer, job and length of time;

issued based on a Labour Market Impact Assessment (LMIA) from Employment and Social Development Canada (ESDC), or an Offer of employment from an LMIA-exempt employer.

Employer Compliance Regime

The Immigration and Refugee Protection Regulations (IRPR) have requirements that allow us to protect your rights when you work in Canada by making sure that your employer respects the terms of their offer of employment.

For a work permit application, we will evaluate your employer on:

- whether or not the offer of employment is genuine;
- their compliance history (within the past six years) with the commitments listed in their offer of employment with respect to:
 - wages;
 - working conditions; and
 - the job;
- whether or not they follow Federal-Provincial or Territorial Laws; and
- whether or not they are banned from hiring a foreign national as per the IRPR.

Employers who have not complied with past commitments to foreign workers may be banned from hiring any foreign workers for a specific length of time. The length of the ban is noted on the public list of employers who have been found non-compliant.

You must not work for an ineligible employer. Check the current [List of employers who have been found non-compliant](#).

Note: If your employer is a mission, foreign government, international organization or a bridge or tunnel authority, they may be exempt from the Employer Compliance Regime. Find out more about this [exemption](#).

What is a Labour Market Impact Assessment (LMIA)?

An LMIA is a document from Employment and Social Development Canada (ESDC) that gives the employer permission to hire a temporary worker.

ESDC will assess the employer's LMIA application to determine what impact hiring a temporary foreign worker would have on Canada's job market. ESDC will issue a positive or negative LMIA letter to the employer. Your employer should give you a copy of this letter to include with your application for a work permit.

The LMIA is usually given for a specific period of time and the work permit issued will match that period. If you want to renew your work permit beyond this period, you will likely need a new LMIA. [Find out more about the LMIA](#).

Note: LMIA-exempt work permits have different conditions that are reviewed by IRCC or CBSA. [Find out if you need an LMIA](#).

Offers of Employment from a specific employer for LMIA-exempt foreign workers

If you do not need an LMIA to work in Canada, your employer must submit an offer of employment to us through the [Employer Portal](#). Your employer must give you an *Offer of Employment number* and pay the Employer compliance fee before you start your work permit application. The *Offer of Employment number* starts with the letter “A” and is followed by seven numbers.

If your employer does not need to pay the employer compliance fee, they must upload proof of their fee exemption in the Employer Portal.

Who needs a work permit?

You need a work permit if you are not a Canadian citizen or a permanent resident and you want to work temporarily in Canada.

Depending on the nature of the activity, you may be exempt from a work permit. In most cases, you will need one to work legally in Canada.

Find out if you need [a work permit](#).

You can also find information in the [Help Centre](#).

When should I apply?

You should apply as soon as you have:

- a written job offer or employment contract **and**
- your LMIA decision letter that your employer received from ESDC.

If you do not need an LMIA, you may apply when you get your *Offer of employment number* from the employer.

Who is eligible?

You must show the officer that you are eligible under Canada’s Immigration law and that you will be in Canada for a temporary stay. You must:

- satisfy an officer that you will leave Canada at the end of your employment;
- be law-abiding and have no record of criminal activity (you may be asked to give us a Police Clearance Certificate);
- not be a danger to the security of Canada;
- be in good health and complete a medical exam, if needed;
- not intend to engage in employment with an employer on the List of Ineligible Employers;
- not plan to work with an employer who, on a regular basis, offers striptease, erotic dance, escort services or erotic massages; and
- provide any other documents the officer needs to establish your admissibility.

Are there any conditions on work permit?

An officer may impose, change or cancel conditions when issuing a work permit. These may include any of the following:

- the type of employment;
- the employer you can work for;
- where you can work;
- how long you can continue to work; and
- the times or periods of work.

Who needs a Temporary Resident Visa (TRV) or an Electronic Travel Authorization (eTA)?

If you want to work in Canada, you may need a TRV or an eTA.

A TRV is an official document issued by an officer that is placed in your passport to show that you meet the general requirements for admission to Canada as a temporary resident. An eTA is a paperless document that is electronically linked to your passport. It also shows that you are eligible to enter Canada as a temporary resident.

If you need a TRV or an eTA, you do not have to fill out a separate application or pay more fees. It will be issued by the officer at the same time as the documents you need for your entry to Canada as a worker.

Find out if you need a [TRV](#) or an [eTA](#).

Applying for a post-graduation work permit from outside Canada

If you graduated from a Canadian post-secondary institution and are applying for a post-graduation work permit from outside Canada, you must indicate this on your Application form for a work permit made from outside Canada (IMM 1295):

In the section “**Details of intended work in Canada**”:

- Question 1: Choose “Open Work Permit”
- Question 2a (Name of employer): Write “Post Graduate Work Permit”

You have up to **180 days** after you receive confirmation from your school that you have completed your study program to apply for a work permit. This confirmation could be a degree, diploma, transcript or official letter from your school.

Make sure you submit proof that you have completed all the requirements of your program of study (final transcript and a letter from the institution or formal notice of graduation).

Note: To be eligible, your study permit must have been valid at some point during these 180 days.

What documents do I need?

Use the [Document Checklist \(IMM 5488\) \(PDF, 316.89KB\)](#) to help you gather the supporting documents needed to apply for a work permit.

Some migration offices may need more supporting documents specific to your country or territory. For more information, check the [Application to work in Canada](#) page.

Important information: If you do not send all the requested information or documents, the processing of your application could be delayed.

Proof of identity

- A valid passport or travel document that guarantees you re-entry to the country or territory that issued it and
- Two (2) photos of yourself and accompanying family members that meet the Visa application photograph specifications.
- Note: if you need to give biometric information (biometric fingerprints and a biometric photo), do not include paper photos. Find out if you need to give biometrics.

Proof of employment in Canada

- For LMIA-exempt work permits: The Offer of Employment number (begins with the letter “A” and is followed by seven numbers). Your employer should give this to you,
- OR
- If you need an LMIA to work: A copy of Labour Market Impact Assessment (LMIA) from ESDC (your employer should give this to you), AND a copy of an employment contract from your future employer.
- Proof that you are eligible for the job (for example: a valid Canadian provincial or territorial trade certificate, educational requirements or past work experience outlined in a resume).
- A copy of the Certificat d’acceptation du Québec (CAQ) from the Ministère de l’Immigration, de la Diversité et de l’Inclusion (MIDI), if you plan to work in Quebec or will be working in Quebec. If you do not need an LMIA you will usually not need a CAQ.

Proof of relationship

- You may need to provide a marriage certificate and birth certificates for any accompanying family members.
- If you are in a common-law relationship and your common-law partner will come with you to Canada, you must fill out the Statutory Declaration of Common-Law Union (IMM 5409). Send proof listed on the form to support your relationship.

Other documents

- If you are not a citizen of the country or territory where you are applying, you must send proof of your present immigration status in that country or territory.
- If the government that issued your passport or travel document requires a r
- e-entry permit, you must receive it before you apply for a work permit.

You may need to give us more documents.

You must fill out and submit these forms:

- [Application For Work Permit Made Outside of Canada \(IMM 1295\) \(PDF, 465.84KB\)](#)
- [Document Checklist \(IMM 5488\) \(PDF, 316.89KB\)](#)
- [Family Information \(IMM 5645 or IMM 5707\)](#)
- [Statutory Declaration of Common-law Union \(IMM 5409\) \(PDF, 636.51KB\)](#), if it applies to you
- [Use of a Representative \(IMM 5476\) \(PDF, 648.31KB\)](#), if it applies to you
- [Authority to release personal information to a designated individual \(IMM 5475\) \(PDF, 593.57KB\)](#), if it applies to you

Visa office requirements for applicants in Bangladesh (PDF, 519 KB)

Weblink: <https://www.cic.gc.ca/english/pdf/kits/forms/IMM5930E.pdf>

Checklist Complete and place this checklist on top of your application.

- Any document not in English or French must be accompanied by a certified translation.
- Failure to submit all required documentation may result in the refusal of your application or processing delays.
- An interview may be required. You will be informed accordingly.
- If a medical examination is required, you will be informed by an officer who will send you instructions on how to proceed. The officer's decision is based on the type of job you will have and where you lived in the past year. Do not undergo a medical exam until advised by this office. Medical results may take up to 4 weeks.
- It is normally advisable to wait until you receive the letter of authorization to work in Canada from the High Commission of Canada in Singapore before finalizing travel plans. You must submit the following items:

Proof of immigration status in the country in which you are currently residing. If you do not reside in your country of citizenship, please provide a copy of your permanent or temporary stay permit, work permit or study permit (include the issue and expiry date).

If you are employed, a signed original letter on company letterhead from the employer granting leave of absence and including:

- the applicant's name, position, current salary and date of hire.
- the employer's name and address as well as the telephone and email
- **If you are self-employed**, evidence of your business (business registration indicating your shares in the business, business license and financial documents, example: profit and loss statement, balance sheet, etc.)

Photocopies of relevant education certificates, proof of professional qualifications. Photocopies of all school transcripts (starting at the secondary level) certificates, diplomas, degrees etc.

Any other document needed to demonstrate that you meet the requirements of the Labour Market Impact Assessment (LMIA). For example: Language testing, food safety course, first aid course etc.

Original police certificate: You must obtain a police certificate for each country or territory where you have lived for six consecutive months or longer since reaching the age of 18. Further instructions will be provided for applicants who require a 'Certificate of No Criminal Conviction' from the local authorities in **Singapore**.

Minor children who are travelling alone require notarized permission to travel from the non-accompanying parents and must carry written information about the person who will be responsible for them. If the children are the subject of a custody order or are travelling with one of their parents, proof of custody or notarized permission from the other non-accompanying parent is required.

Residents of Bangladesh: **Family Information Form (IMM 5707)** fully completed, signed and dated.

Applicants applying under the categories below must submit additional documents:

Nurses, Doctors And Other Medical Professionals

Please note that you will be required to undergo a medical examination

Letter confirming eligibility for interim licensing or registration with the regulatory body in the province to which you are destined in Canada (example: the College of Registered Nurses or the College of Physicians and Surgeons.) Clinical fellows destined to British Columbia, Ontario or Alberta do not require a letter from the regulatory body.

LMIA Exempt Work Permit

Letter from employer explaining how you meet the requirements of the exemption and any other documentary evidence required.

Provincial Nominees

Provincial Nominee certificate.

Post-Doctoral Fellows

Evidence of PhD completion (PhD certificate or letter from your university).

Visiting Researchers

Research proposal outlining research to be undertaken in Canada, goals of research in relation to your academic pursuits in your own country, how you were chosen, amount and source of any funding you will receive.

Application for a Work Permit in the Live-in Caregiver Program – Checklist

- Complete and place this checklist on top of your application.
- Any document not in English or French must be accompanied by a certified translation.

- Failure to submit all required documentation may result in the refusal of your application or processing delays.
- Do not finalize travel plans unless you have received your Letter of Authorization from the High Commission of Canada in Singapore.
- An interview may be required. You will be informed accordingly.
- All documents submitted in support of your application must be original.
- Do not undergo a medical exam until advised by this office. Medical results may take up to four weeks.

You must submit the following items:

Proof of immigration status in the country in which you are currently residing. If you do not reside in your country of citizenship, please provide a copy of your permanent or temporary stay permit, work permit or study permit (include the issue and expiry date).

Reference letter from present or past employers which detail your duties.

Canadian Employer Income – if your employer agrees, you may include a copy of your potential employer’s Income Tax Notice of Assessment (NOA) for the past 2 years.

Proof of successful completion of :

- a minimum of six months of full-time training in a classroom setting in a field or occupation related to the job offered in Canada, OR
- One year of full-time paid employment within the last three years, including at least six months of continuous employment with one employer in a job related to the prospective employment in Canada.

Proof that you speak English or French

Academic Documents – Originals and photocopies of school transcripts (beginning in secondary school), certificates or diplomas

Original Police clearance certificates for the applicant above 18 years of age. Certificates are also required for each of the countries in which you stayed more than 6 months since you turned 18. 4

Self-addressed pre-paid return courier envelope to return your passports and documents whether or not you are submitting your application by courier service or the High Commission’s drop box.

If applicable, you must also submit

Marriage Certificate if you are married, and Birth Certificates of all your children or step-children.

Fees

Weblink: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/application-forms-guides/guide-5487-applying-work-permit-outside-canada.html>

- There may be three separate fees to pay:
- an application processing fee;
- an open work permit holder fee;
- a biometric fee.

Find out if you need to give biometrics.

Use the table below to calculate the total amount of fees you need to pay (all fees are in Canadian dollars). You **must** pay your processing fees and include the payment receipt with your application. If you or your family members need to give biometric information, the biometric fee should be paid at the same time and in the same way as the processing fee.

Fees

Application	\$CAN
Work Permit (including extensions) – per person	\$155
Work permit (including extensions) – per group (3 or more performing artists) Maximum fee for a group of 3 or more performing artists applying at the same time and place	\$465
Open Work Permit Holder	\$100

Fees can change at any time.

If you are applying for an Open Work Permit, you must pay the \$100 Open Work Permit Holder fee in addition to the Work Permit fee of \$155.

Open Work Permit Holder fee is refunded if the application is refused.

Biometrics Fees (\$CAN):

Biometrics – per person \$85

Biometrics – per family (2 or more people) \$170

(Maximum fee for a family of 2 or more people applying at the same time and place)

Biometrics – per group (3 or more performing artists) \$255

(Maximum fee for a group of 3 or more performing artists applying at the same time and place)

Paper applications from Bangladesh

You need:

- The instruction guide to prepare and submit your application
- Document checklist for a work permit [IMM 5488] (PDF, 1.52 MB)
- Visa office requirements for applicants in Bangladesh (PDF, 519 KB)
- Application for Work Permit made outside Canada
- Family Information Form [IMM 5707] (PDF, 1.53 MB)
- Visa application photograph specifications
- Depending on your situation, you may need to submit:
 - Statutory Declaration of Common-Law Union [IMM 5409] (PDF, 637 KB)
 - Use of a Representative [IMM 5476] (PDF, 648 KB)
 - Authority to release personal information to a designated individual [IMM 5475] (PDF, 594 KB)

All applicants **must** fill out and sign their own form, including people travelling as part of a family. If you're under 18, your parent or guardian must sign your form.

Validate, sign and include the barcode form on top of your application. [Learn how to use the electronic application form.](#)